

GPC purchase transaction log (MoJ staff)

Cardholder	Nick Hardwick	Card number	5569 **** * 4486
Office	HM Inspectorate of Prisons	Business Unit/Business Entity	RD110
Month & year	Sep-11		

Local transaction reference	Date of purchase / receipt of goods	Supplier	Details of purchase	Net amount	VAT amount	Gross amount
101/sep11	06-Sep	South Eastern Railway	Rail tickets to and from inspection of HMP Isis. And return tickets for inspection of HMP Maidstone	42.50		42.50
102/sep11	12-Sep	EasyJet	Return tickets to Geneva for OPCAT Congress meeting	83.93		83.93
103/sep11	19-Sep	Virgin Trains	Rail tickets to Milton Keynes for Nick and Fay Deadman for visit to Rainsbrook and Oakhill STCs	27.00		27.00
104/sep11	19-Sep	Virgin Trains	Rail tickets from Rugby for Nick and Fay's return from visits to STCs	21.00		21.00
Sub-total				174.43		174.43

Total carried forward from continuation sheet		
Total purchases for period	174.43	174.43

Cardholder's signature _____

I certify that purchases detailed were valid Ministry of Justice purchases and that the goods have been satisfactorily received.

I have reconciled the expenditure detailed above and confirm that these are valid purchases made for Ministry of Justice, that the goods have been received in full, and that the price of the order is fair and reasonable.