

Government Procurement Card - Purchase Log

Cardholder	NICK HARDWICK		Card number	4715 **** * 1305
Office	HM Inspectorate of Prisons		Business Entity Reference	RD110
Month & Year	Jan-11			

Local transaction reference	Date of purchase / receipt of goods	Supplier	Details of purchase	Net amount	VAT amount	Gross amount
071/jan11	10-Jan	East Coast Trains	Return tickets to March - for			
			inspection of HMP Whitemoor 19-21 Jan			75.90
072/jan11	10-Jan	Southeastern Railway	Return tickets to Rochester - for			
			survey visit at HMP Rochester (19 Jan)			
			& for inspection 14-18 Feb			58.60
073/jan11	21-Jan	Virgins Trains	Return tickets to Warrington - for			
			inspection of HMP Risley 9-11 Feb			122.00

Sub total			256.50
Total carried forward from continuation sheet			
Total purchases for period			256.50

Cardholder's signature _____

I certify that the purchases detailed were valid Ministry of Justice purchases and that the goods have been satisfactorily received.

I have reconciled the expenditure detailed above and confirm that these are valid purchases made for the Ministry of Justice, that the goods have been received in full and, that the price of the order is fair and reasonable.

07/02/2011
 Date *Local Card Administrator's name* *Local Card Administrator's signature*