

Government Procurement Card - Purchase Log

Cardholder	NICK HARDWICK	Card number	4715 **** * 1305
Office	HM Inspectorate of Prisons	Business Entity Reference	RD110
Month & Year	Sep-10		

Local transaction reference	Date of purchase / receipt of goods	Supplier	Details of purchase	Net amount	VAT amount	Gross amount
047/sep10	31-Aug	National Express East Anglia	Return tickets to Norwich to attend inspection of HMP Bure			43.00
048/sep10	09-Sep	Virgin Trains	Single ticket to Llandudno to attend inspection of North Wales police			54.00
049/sep10	20-Sep	Virgin Trains	Single ticket from Colwyn Bay after police inspection			69.70
050/sep10	20-Sep	Virgin Trains	Return tickets to Coventry to speak at APACE/PATS conference			59.50
Sub total						226.20
Total carried forward from continuation sheet						
Total purchases for period						226.20

Cardholder's signature _____

I certify that the purchases detailed were valid Ministry of Justice purchases and that the goods have been satisfactorily received.

I have reconciled the expenditure detailed above and confirm that these are valid purchases made for the Ministry of Justice, that the goods have been received in full and, that the price of the order is fair and reasonable.

05/09/2010
 Date _____ Local Card Administrator's name _____ Local Card Administrator's signature _____