

Government Procurement Card - Purchase Log

Cardholder	NICK HARDWICK	Card number	4715 **** * 1305
Office	HM Inspectorate of Prisons	Business Entity Reference	RD110
Month & Year	Oct-10		

Local transaction reference	Date of purchase / receipt of goods	Supplier	Details of purchase	Net amount	VAT amount	Gross amount
053/oct10	28-Sep	Southeastern Railway	Return tickets to Rochester for inspection of Cookham Wood			22.40
054/oct10	04-Oct	Southeastern Railway	Further return tickets to Rochester as depart date changed PLUS return ticket for press officer to attend			41.10
055/oct10	04-Oct	Southeastern Railway	Refund of first tickets MINUS £10		-	12.40
056/oct10	12-Oct	South West Trains	Various tickets to and from Ashford/ Staines during the week of inspection of Bronzefield			36.60
057/oct10	20-Oct	East Midlands Trains	Return tickets to Nottingham for PACT conference			87.00
058/oct10	20-Oct	East Coast	Return tickets to York for CJCIG consultation event			67.65
Sub total						242.35
Total carried forward from continuation sheet						
Total purchases for period						242.35

Cardholder's signature _____

I certify that the purchases detailed were valid Ministry of Justice purchases and that the goods have been satisfactorily received.

I have reconciled the expenditure detailed above and confirm that these are valid purchases made for the Ministry of Justice, that the goods have been received in full and, that the price of the order is fair and reasonable.

08/11/2010
 Date Local Card Administrator's name Local Card Administrator's signature