

Government Procurement Card - Purchase Log

Cardholder	NICK HARDWICK	Card number	4715 **** * 1305
Office	HM Inspectorate of Prisons	Business Entity Reference	RD110
Month & Year	Dec-10		

Local transaction reference	Date of purchase / receipt of goods	Supplier	Details of purchase	Net amount	VAT amount	Gross amount
065/dec10	30-Nov	Eurostar	Train tickets to Strasbourg for Nick & Laura Paton to attend NPM mtg (when planes grounded due to snow)			370.00
066/dec10	01-Dec	Air France	Air ticket from Strasbourg to Heathrow (when flight to Humberside cancelled)			351.80
067/dec10	02-Dec	East Coast Trains	Return tickets to Doncaster to attend Moorland inspection (bought on the day due to travel changes/snow)			124.10
068/dec10	23-Dec	First Great Western	Return tickets to Bristol to attend Mary Carpenter Unit inspection			61.50

Total carried forward from continuation sheet

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Total purchases for period

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Cardholder's signature

I certify that the purchases detailed were valid Ministry of Justice purchases and that the goods have been satisfactorily received.

I have reconciled the expenditure detailed above and confirm that these are valid purchases made for the Ministry of Justice, that the goods have been received in full and, that the price of the order is fair and reasonable.

07/01/2011

Date _____ Local Card Administrator's name

Local Card Administrator's signature _____