

## Expense Report for Peter Clarke: October 2019

### Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
11-Oct-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Aylesbury - Holiday Inn Aylesbury	✓	☐	21.00
21-Oct-2019	2.40 GBP	General Public Transport Travel	Travelled by tube (using Oyster) from office to Westminster for a meeting with Lucy Frazer, in the House	☐	☐	2.40
22-Oct-2019	2.40 GBP	General Public Transport Travel	Travelled by tube (using Oyster) from office to 102 Petty France for a meeting with Richard Heaton, Permanent Secretary	☐	☐	2.40
23-Oct-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Wealstun - Bridge Hotel	✓	☐	21.00
24-Oct-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Wealstun - Bridge Hotel	✓	☐	21.00
28-Oct-2019	2.40 GBP	General Public Transport Travel	Travelled by tube (using Oyster) from 102 Petty France to office following a meeting with Jo Farrar	☐	☐	2.40
29-Oct-2019	2.40 GBP	General Public Transport Travel	Travelled by tube (using Oyster) from office to 102 Petty France for a meeting with MOJ, followed by interviews on Feltham at Millbank	☐	☐	2.40
<b>Total</b>						72.60

### Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
10-Oct-2019	10-Oct-2019	General Mileage	Drove own car from home to Aylesbury to take part in the inspection of HMP Aylesbury	52(Miles)	0.25	☐		13.00
11-Oct-2019	11-Oct-2019	General Mileage	Drove own car from hotel to HMP Aylesbury, and then home following the end of the inspection	56(Miles)	0.25	☐		14.00
23-Oct-2019	23-Oct-2019	General Mileage	Drove own car from home to Wetherby to take part in the inspection of HMP Wealstun	221(Miles)	0.25	☐		55.25
24-Oct-2019	24-Oct-2019	General Mileage	Drove own car from hotel to HMP Wealstun, and then returned to the hotel in the evening	19(Miles)	0.25	☐		4.75
25-Oct-2019	25-Oct-2019	General Mileage	Drove own car from hotel to HMP Wealstun, and then returned home following the end of the inspection	232(Miles)	0.25	☐		58.00
<b>Total</b>								145.00