

# Expense Report for Peter Clarke: June 2019

## Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
03-Jun-2019	2.40 GBP	General Public Transport Travel	Travel by tube (with Oyster) from Victoria back to the office following a meeting with HMICFRS at their offices			2.40
04-Jun-2019	2.40 GBP	General Public Transport Travel	Travel by tube (with Oyster) from St James's Park, following a meeting at 102PF, to Embankment for a meeting with Facewatch			2.40
06-Jun-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of Brook House IRC at Hilton London Gatwick Airport South Terminal	✓		21.00
07-Jun-2019	21.89 GBP	Other Travel - General	Hilton Gatwick Airport parking for overnight during the inspection of Brook House IRC			21.89
12-Jun-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Hewell at CBH Abbey Hotel	✓		21.00
13-Jun-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Hewell at CBH Abbey Hotel	✓		21.00
25-Jun-2019	2.40 GBP	General Public Transport Travel	Travel by tube (with Oyster) from the office to Embankment for a meeting with CSJ.			2.40
26-Jun-2019	2.40 GBP	General Public Transport Travel	Travel by tube (with Oyster) from the office to Paddington, to travel to Cardiff			2.40
26-Jun-2019	6.00 GBP	Other Travel - General	Taxi from Cardiff Central station to hotel to stay overnight before meetings on 27 June.			6.00
26-Jun-2019	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight at Jurys Inn, Cardiff before meeting with the Deputy Minister on 27 June.	✓		21.00
27-Jun-2019	11.50 GBP	Other Travel - General	Taxi from Jurys Inn to Ty Hywel for meetings with Welsh Government and Deputy Minister			11.50
27-Jun-2019	8.43 GBP	Other Travel - General	Taxi from Ty Hywel back to Cardiff Central Station following meetings with Welsh Government and Deputy Minister			8.43
27-Jun-2019	15.30 GBP	Other Travel - General	Excess fare paid on changing the time of the return train ticket from Cardiff to Paddington.			15.30
27-Jun-2019	2.40 GBP	General Public Transport Travel	Travel by tube (with Oyster) from Paddington to Waterloo, on return from Cardiff			2.40
27-Jun-2019	8.20 GBP	General Public Transport Travel	Train ticket from Waterloo to Walton on Thames, on return from Cardiff trip.			8.20
<b>Total</b>						167.32

## Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
06-Jun-2019	06-Jun-2019	General Mileage	Drove own car from home to Brook House IRC to join the team at the inspection there.	36(Miles)	0.25			9.00
07-Jun-2019	07-Jun-2019	General Mileage	Drove own car from Brook House IRC back to home following the inspection there.	47(Miles)	0.25			11.75
12-Jun-2019	12-Jun-2019	General Mileage	Drove own car from home to Redditch to join the team at the inspection of HMP Hewell.	121(Miles)	0.25			30.25
13-Jun-2019	13-Jun-2019	General Mileage	Drove own car from the hotel in Redditch to HMP Hewell to take part in the inspection. Returned to the hotel in the evening.	13(Miles)	0.25			3.25
14-Jun-2019	14-Jun-2019	General Mileage	Drove own car from the hotel in Redditch to HMP Hewell to take part in the end of the inspection. Then drove back home afterwards.	127(Miles)	0.25			31.75
19-Jun-2019	19-Jun-2019	General Mileage	Drove own car from home to HMP Highdown to join the team on an independent review of progress visit. Drove back home afterwards.	31(Miles)	0.25			7.75
<b>Total</b>								93.75