

# Expense Report for Peter Clarke: August 2018

## Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Merchant Name	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Aug-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP/YOI Isis at the Marriott Bexleyheath		✓		21.00
08-Aug-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Birmingham, at the Jurys Inn Birmingham		✓		21.00
20-Aug-2018	9.60 GBP	Other Travel - General	Taxi from BBC Broadcasting House to Millbank Studios to do interviews about the Birmingham Urgent Notification				9.60
20-Aug-2018	5.00 GBP	Other Travel - General	Taxi from 102 Petty France to Millbank Studios to do interviews about the Birmingham Urgent Notification				5.00
20-Aug-2018	2.40 GBP	General Public Transport Travel	Travelled by tube (oyster) from Westminster back to the office at Canary Wharf following a morning of interviews				2.40
22-Aug-2018	4.70 GBP	Other Travel - General	Drove own car from home to Lichfield to take part in the inspection of HMYOI Swinfen Hall - M6 toll				4.70
22-Aug-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMYOI Swinfen Hall, at the Fairlawns Hotel		✓		21.00
23-Aug-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMYOI Swinfen Hall, at the Fairlawns Hotel		✓		21.00
28-Aug-2018	2.40 GBP	General Public Transport Travel	Travelled by tube (oyster) from Waterloo to Green Park to attend a breakfast meeting				2.40
28-Aug-2018	2.40 GBP	General Public Transport Travel	Travelled by tube (oyster) from Green Park to Canary Wharf following attendance at a breakfast meeting				2.40
29-Aug-2018	2.40 GBP	General Public Transport Travel	Travelled by tube (oyster) from St James's Park to Canary Wharf following attendance at a meeting in 102 Petty France				2.40
30-Aug-2018	2.40 GBP	General Public Transport Travel	Travelled by tube (oyster) from Canary Wharf to Embankment to attend a meeting				2.40
<b>Total</b>							115.30

## Mileage expenses

Start Date	End Date	Expense Type	Other Information	Trip Distance	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Aug-2018	01-Aug-2018	General Mileage	Drove own car from home to Bexleyheath to join the team during the inspection of HMP/YOI Isis and stay overnight	50(Miles)	0.25			12.50
02-Aug-2018	02-Aug-2018	General Mileage	Drove own car from HMP/YOI Isis back to home following the inspection of HMP/YOI Isis and overnight stay	56(Miles)	0.25			14.00
08-Aug-2018	08-Aug-2018	General Mileage	Drove own car from home to Birmingham to join the team during the inspection of HMP Birmingham and stay overnight	116(Miles)	0.25			29.00
09-Aug-2018	09-Aug-2018	General Mileage	Drove own car from HMP Birmingham back to home following the inspection there and overnight stay	110(Miles)	0.25			27.50
22-Aug-2018	22-Aug-2018	General Mileage	Drove own car from home to Lichfield to join the team during the inspection of HMYOI Swinfen Hall and stay overnight	135(Miles)	0.25			33.75
24-Aug-2018	24-Aug-2018	General Mileage	Drove own car from HMYOI Swinfen Hall back to home following the inspection there and overnight stay	136(Miles)	0.25			34.00
<b>Total</b>								150.75