

Expense Report for Peter Clarke: May 2018

Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
15-May-2018	5.75 GBP	Other Travel - General	Taxi from office to Millbank for interviews about TCU escort report			5.75
16-May-2018	6.60 GBP	Other Travel - General	Taxi from office to Millbank studios - interviews about Nottingham inspection report			6.60
23-May-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Exeter - at Jurys Inn, Exeter	✓		21.00
24-May-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Exeter at Jurys Inn, Exeter	✓		21.00
25-May-2018	9.00 GBP	Other Travel - General	Parking fees at Jurys Inn, Exeter over two nights with the team during the inspection of HMP Exeter			9.00
29-May-2018	16.80 GBP	Other Travel - General	Taxi from Citidines Hotel, High Holborn to office, following Management Board meeting - with other members of the Board			16.80
30-May-2018	5.00 GBP	Other Travel - General	Taxi from the office to Millbank studios for interviews about Leicester inspection			5.00
31-May-2018	5.60 GBP	Other Travel - General	Taxi from the office to Millbank studios for interviews about Exeter inspection - urgent notification			5.60
31-May-2018	10.50 GBP	Other Travel - General	Taxi from the office to ITN studios for interviews about Exeter inspection - urgent notification			10.50
Total						101.25

Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
17-May-2018	17-May-2018	General Mileage	Drove own car from home to HMP High Down to take part in inspection there. Drove home again the same day.	52(Miles)	0.25			13.00
23-May-2018	23-May-2018	General Mileage	Drove own car from home to Exeter to take part in the inspection of HMP Exeter	176(Miles)	0.25			44.00
25-May-2018	25-May-2018	General Mileage	Drove own car from Exeter to home after the inspection of HMP Exeter	175(Miles)	0.25			43.75
Total								100.75