

Expense Report for Peter Clarke: April 2018

Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Merchant Name	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
24-Apr-2018	5.50 GBP	General Public Transport Travel	Tube from St James Park to London City Airport, to catch a flight to Belfast for NPM meeting the following day				5.50
24-Apr-2018	10.00 GBP	Other Travel - General	Taxi from Belfast City Airport to hotel to stay overnight before the NPM meeting				10.00
24-Apr-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Staying overnight at the Malmaison Belfast before the NPM meeting. Redfern ref: CN-10165602/1		√		21.00
25-Apr-2018	4.00 GBP	Other Travel - General	Taxi from hotel to NPM meeting venue				4.00
25-Apr-2018	6.41 GBP	Other Travel - General	Taxi from NPM meeting venue to Belfast City Airport - flying to Newcastle			√	6.41
25-Apr-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Overnight with the team at the Jersey Farm Hotel during the inspection of HMYOI Deerbolt.		√		21.00
26-Apr-2018	21.00 GBP	Overnight Subsistence - more than 5 miles	Overnight with the team at the Jersey Farm Hotel during the inspection of HMYOI Deerbolt.		√		21.00
27-Apr-2018	41.79 GBP	Other Travel - Hire Car	Picked up a hire car from Newcastle Airport on 25 April. Drove to inspection and then on 27 April drove home. Filled car up with petrol.				41.79
						Total	130.70