

## Expense Report for Peter Clarke: November 2017

### Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Merchant Name	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of MCTC at Holiday Inn Colchester.		✓		21.00
02-Nov-2017	2.50 GBP	Other Travel - General	Payment of Dart charge for car journey on 1 November (Walton on Thames to Colchester)				2.50
02-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of MCTC at Holiday Inn Colchester.		✓		21.00
06-Nov-2017	5.90 GBP	Other Travel - General	Payment of M6 Toll for car journey from Walton on Thames to Malpas.				5.90
06-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight, with Deputy CI, before visit to HMP Berwyn		✓		21.00
07-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight, after visit to HMP Berwyn, and before driving to Leeds for an inspection.		✓		21.00
08-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team undertaking the inspection of HMP Leeds at the Novotel Leeds.		✓		21.00
09-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team undertaking the inspection of HMP Leeds at the Novotel Leeds.		✓		21.00
15-Nov-2017	14.70 GBP	General Public Transport Travel	Train ticket for travel into London solely for a Channel 4 News interview, which was cancelled whilst en route.				14.70
15-Nov-2017	7.89 GBP	Other Travel - General	Car parking at Walton on Thames station when travelled into London solely for a Channel 4 News interview, which was cancelled whilst en route.				7.89
15-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights at Premier Inn Wolverhampton North with the team undertaking the inspection of HMYOI Brinsford.		✓		21.00
15-Nov-2017	5.90 GBP	Other Travel - General	Payment of M6 Toll for car journey from Walton on Thames to Wolverhampton.				5.90
16-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights at Premier Inn Wolverhampton North with the team undertaking the inspection of HMYOI Brinsford.		✓		21.00
22-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights at Hotel Indigo, Liverpool, with the team undertaking the inspection of HMP Altcourse.		✓		21.00
22-Nov-2017	5.90 GBP	Other Travel - General	Payment of M6 Toll for car journey from Walton on Thames to Liverpool.			✓	5.90
23-Nov-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights at Hotel Indigo, Liverpool, with the team undertaking the inspection of HMP Altcourse.		✓		21.00
24-Nov-2017	18.00 GBP	Other Travel - General	Car parking at Hotel Indigo, Liverpool whilst staying two nights during the inspection of HMP Altcourse.				18.00
29-Nov-2017	1.50 GBP	General Public Transport Travel	Travelled by bus (using Oyster) from Waterloo to Holborn to attend HMI Prisons Staff Development Day held at Citidines, High Holborn.				1.50
29-Nov-2017	2.40 GBP	General Public Transport Travel	Travelled by tube (using Oyster) from Holborn to the office, after attending HMI Prisons Staff Development Day held at Citidines, High Holborn.				2.40
<b>Total</b>							<b>274.69</b>

### Mileage expenses

Start Date	End Date	Expense Type	Other Information	Trip Distance	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Nov-2017	01-Nov-2017	General Mileage	Drove using own car from home to Colchester to stay for two nights with the team inspecting MCTC. Staying at the Holiday Inn Colchester.	99(Miles)	0.25			24.75
03-Nov-2017	03-Nov-2017	General Mileage	Drove using own car from Holiday Inn Colchester to MCTC to lead final debrief. And then drove back home.	117(Miles)	0.25			29.25
06-Nov-2017	06-Nov-2017	General Mileage	Drove using own car from home to Malpas in advance of a visit to HMP Berwyn. Stayed at Carden Park Hotel.	192(Miles)	0.25			48.00
07-Nov-2017	07-Nov-2017	General Mileage	Drove using own car from Carden Park Hotel to HMP Berwyn for visit. And returned to the hotel at the end of the day.	22(Miles)	0.25			5.50
08-Nov-2017	08-Nov-2017	General Mileage	Drove using own car from Carden Park Hotel to Novotel, Leeds to stay two nights with the team inspecting HMP Leeds.	131(Miles)	0.25			32.75
10-Nov-2017	10-Nov-2017	General Mileage	Drove using own car from Novotel Leeds back to home following the end of the inspection at HMP Leeds.	205(Miles)	0.25			51.25
15-Nov-2017	15-Nov-2017	General Mileage	Drove using own car from home to Wolverhampton to stay two nights with the team undertaking the inspection of HMYOI Brinsford. Stayed at Premier Inn Wolverhampton North.	138(Miles)	0.25			34.50
17-Nov-2017	17-Nov-2017	General Mileage	Drove using own car from Premier Inn Wolverhampton North to HMYOI Brinsford. And then back to home following the end of the inspection.	147(Miles)	0.25			36.75
22-Nov-2017	22-Nov-2017	General Mileage	Drove using own car from home to Liverpool to stay two nights with the team undertaking the inspection of HMP Altcourse. Stayed at Hotel Indigo in Liverpool.	224(Miles)	0.25			56.00
24-Nov-2017	24-Nov-2017	General Mileage	Drove using own car from Hotel Indigo to HMP Altcourse. And then back to home following the end of the inspection.	227(Miles)	0.25			56.75
<b>Total</b>								<b>375.50</b>