Expense Report for Peter Clarke: March 2017

Non-mileage expenses

Date	Receipt Amount		Other Information	Merchant Name	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Mar-2017	2.40 GBP	General Public Transport Travel	Travelled by tube from the office to a meeting with McKinseys in Jermyn Street.		-		2.40
01-Mar-2017	5.50 GBP		Travelled by taxi (due to lack of time between meetings) from Jermyn Street to Portcullis House to meet with the Shadow Justice Minister. Hence violation.				5.50
06-Mar-2017		Travel	Travelled by tube from the office to MOJ for a meeting with the Youth Justice Board.				2.40
07-Mar-2017	2.40 GBP	General Public Transport Travel	Travelled by tube back to the office following a Policy Exchange morning seminar.				2.40
07-Mar-2017	2.40 GBP		Later the same day, travelled by tube from the office to MOJ for meeting with the Chief Executive of NOMS. Followed by an event at the House of Lords. Hence the violation.				2.40
08-Mar-2017	19.00 GBP		Travelled by taxi from the office to a meeting with the MOJ at 102 Petty France. Travelling with 3 other people and took the taxi due to lack of time, then was stuck in traffic.				19.00
08-Mar-2017	2.40 GBP	General Public Transport Travel	Travelled by tube back to the office following meeting with MOJ.				2.40
09-Mar-2017	2.40 GBP		Travelled by tube from the office to St James's Palace, to attend the Butler Trust Award Ceremony.				2.40
10-Mar-2017	2.40 GBP		Travelled by tube from the office to the MOJ to meet with the MOJ Permanent Secretary.				2.40
14-Mar-2017	2.40 GBP	General Public Transport Travel	Travelled by tube from an NPM meeting at Holborn Bars to Westminster to meet with MPS.				2.40
15-Mar-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Staying with the team during the inspection of HMP Bristol, at the Radisson Blu Bristol.		•		21.00
15-Mar-2017	24.00 GBP		Staying with the team during the inspection of HMP Bristol at the Radisson Blu Bristol. Hotel have their own car park costing £24 per night.				24.00
16-Mar-2017	21.00 GBP	Overnight Subsistence - more than 5 miles	Staying with the team during the inspection of HMP Bristol at the Radisson Blu Bristol.		•		21.00
16-Mar-2017	24.00 GBP		Staying with the team during the inspection of HMP Bristol at the Radisson Blu Bristol. Hotel have their own car park costing £24 per night.				24.00
21-Mar-2017	4.80 GBP	Travel	Travelled by tube from the office to Millbank Studios to do interviews about the Morton Hall IRC inspection report - £2.40 by Oyster. Returned from Millbank to the office - £2.40 by Oyster.				4.80
21-Mar-2017	2.40 GBP		Later, travelled by tube from the office to the House of Lords for a meeting. Hence the violation.				2.40
22-Mar-2017	21.00 GBP		Stayed overnight at the Rose & Crown Hotel, Wisbech, with the team carrying out the inspection at HMP Whitemoor.		•		21.00
						Total	161.90

Mileage expenses

Start Date	End Date	Expense Type	Other Information	Trip Distance	_	 Receipt Missing	Reimbursable Amount (GBP)
02-Mar-2017	02-Mar-2017	General Mileage	Drove own car from home to HMP Coldingley to join the inspection there. Returned home from the prison the same day.	42(Miles)	0.25		10.50
03-Mar-2017	03-Mar-2017	General Mileage	Drove own car from home to HMP Coldingley to join the inspection team there. Drove home again the same day.	42(Miles)	0.25		10.50
15-Mar-2017	15-Mar-2017	General Mileage	Drove own car from home to Bristol, staying with the team during the inspection of HMP Bristol at the Radisson Blu Bristol.	131(Miles)	0.25		32.75
17-Mar-2017	7 17-Mar-2017	General Mileage	Following the Bristol Prison inspection, drove own car from Bristol to home.	128(Miles)	0.25		32.00
22-Mar-2017	22-Mar-2017	General Mileage	Drove own car from home to Wisbech to stay with the team during the inspection of HMP Whitemoor.	125(Miles)	0.25		31.25
23-Mar-2017	23-Mar-2017	General Mileage	Drove own car from the Rose & Crown Hotel, Wisbech to HMP Whitemoor to take part in the inspection there.	10(Miles)	0.25		2.50
23-Mar-2017	23-Mar-2017	General Mileage	At the end of the day, drove own car from HMP Whitemoor to home. Hence the violation.	114(Miles)	0.25		28.50
						Total	148.00