

Expense Report for Peter Clarke: April 2016

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Reimbursable Amount (GBP)
03-Apr-2016	52.00 GBP	Other Travel - General	Parking in Heathrow Airport Long Stay Car Park - travelling to Belfast to attend NPM meetings	52.00
03-Apr-2016	10.00 GBP	Other Travel - General	Taxi from Belfast City airport to Ramada Encore hotel to stay 2 nights whilst attending NPM meetings	10.00
04-Apr-2016	10.64 GBP	Other Travel - General	Taxi from NI Policing Board HQ to meetings with CJINI and the Prisoner Ombudsman at Stormont	10.64
05-Apr-2016	42.00 GBP	Overnight Subsistence - more than 5 miles	Staying two nights at the Ramada Encore Belfast City Centre (Redfern ref. CN-6264541/1) to attend NPM meetings.	42.00
08-Apr-2016	42.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Swaleside. Stayed at the Holiday Inn Sittingbourne (Redfern ref. CN-6256194/1)	42.00
11-Apr-2016	12.00 GBP	Other Travel - General	Taxi from the office to 102 Petty France for a meeting with the Youth Justice Board (lack of time between meetings).	12.00
11-Apr-2016	2.40 GBP	General Public Transport Travel	Return from meeting with the YJB at 102 Petty France to Victory House - by tube from St James's Park to Temple	2.40
12-Apr-2016	16.00 GBP	Other Travel - General	Taxi from ITN studios in Grays Inn Road to BBC studios in Millbank - lack of time between interviews.	16.00
13-Apr-2016	2.40 GBP	General Public Transport Travel	Travel from St James's Park to Temple by tube, returning to the office after a breakfast meeting	2.40
19-Apr-2016	2.40 GBP	General Public Transport Travel	Travel by tube from Temple to Westminster for meeting with MP at Portcullis House	2.40
21-Apr-2016	2.40 GBP	General Public Transport Travel	Tube from St James's Park to Temple after Crimestoppers Meeting	2.40
26-Apr-2016	11.00 GBP	Other Travel - General	Taxi from office to the Palace of Westminster to attend an APPG meeting with colleagues (lack of time between meetings)	11.00
28-Apr-2016	2.40 GBP	General Public Transport Travel	Tube from Temple to St James's Park to attend meeting with HRBP at 102 Petty France	2.40
Total				207.64

Mileage Expenses

Start Date	End Date	Expense Type	Justification	Trip Distance	Mileage Rate	Reimbursable Amount (GBP)
03-Apr-2016	03-Apr-2016	General Mileage	Driving own car from home to Heathrow Airport. Travelling to Belfast to attend two days of NPM meetings.	13(Miles)	0.25	3.25
05-Apr-2016	05-Apr-2016	General Mileage	Driving own car from Heathrow Airport back to home, following the NPM meetings in Belfast	13(Miles)	0.25	3.25
06-Apr-2016	06-Apr-2016	General Mileage	Driving own car from home to HMP Wormwood Scrubs for a short visit prior to publication of the inspection report. And driving home again.	32(Miles)	0.25	8.00
06-Apr-2016	06-Apr-2016	General Mileage	Driving own car from home to Sittingbourne, to stay two nights with the team during the inspection of HMP Swaleside.	62(Miles)	0.25	15.50
08-Apr-2016	08-Apr-2016	General Mileage	Driving own car from hotel in Sittingbourne to HMP Swaleside, to feedback inspection findings to the management. Then driving to Cedars Pre-Departure Accommodation in Pease Pottage to meet with inspection team there.	73(Miles)	0.25	18.25
08-Apr-2016	08-Apr-2016	General Mileage	Driving own car from Cedars Pre-Departure Accommodation to home, following visit with inspection team leader	47(Miles)	0.25	11.75
					Total	60.00