

Expense Report for Peter Clarke: January - March 2016

Cash Expenses

Date	Receipt Amount	Expense Type	Justification	Reimbursable Amount (GBP)
18-Jan-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Overnight with inspection team during inspection of HMP Full Sutton. Stayed at York Pavilion Hotel - (CN-5947670/1)	21.00
20-Jan-2016	16.75 GBP	Overnight Subsistence - more than 5 miles	Two nights with the team during the inspection of HMP & YOI Parc. Staying at Coed-Y-Mwstwr Hotel (CN-5953642/5)	16.75
21-Jan-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Two nights with the team during the inspection of HMP & YOI Parc. Staying at Coed-Y-Mwstwr Hotel (CN-5953642/5)	21.00
01-Feb-2016	2.40 GBP	General Public Transport Travel	Tube journey from Temple to St James's Park to attend meetings with the Prisons Minister at 102 Petty France; and with the Director General of Immigration Enforcement at the Home Office, 2 Marsham Street	2.40
02-Feb-2016	4.80 GBP	General Public Transport Travel	Tube journeys to attend meetings: Meeting the NOMS Chief Exec at Clive House; St James's Park to Temple - returning to the office; Temple to St James's Park - meeting with the YJB Chief Exec at 102 Petty France	4.80
03-Feb-2016	9.50 GBP	Other Travel - General	Taxi from the office to St Pancras station on the way to Nottingham to spend two nights with the team during the inspection of HMP Nottingham	9.50
03-Feb-2016	7.00 GBP	Other Travel - General	Taxi from Nottingham station to the Hilton Hotel. Staying two nights with the team during the inspection of HMP Nottingham.	7.00
03-Feb-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Staying two nights with the team during the inspection of HMP Nottingham. Staying at the Hilton Nottingham Hotel (CN-5873490/1)	21.00
04-Feb-2016	13.55 GBP	Day Subsistence - more than 5 miles	Staying two nights with the team during the inspection of HMP Nottingham. Staying at the Hilton Nottingham Hotel (CN-5873490/1)	13.55
05-Feb-2016	11.00 GBP	Other Travel - General	After staying two nights with the team during the inspection of HMP Nottingham. Taxi from the prison to the station.	11.00
05-Feb-2016	2.40 GBP	General Public Transport Travel	Following trip to Nottingham, tube from Kings Cross to Holborn, back to the office	2.40
08-Feb-2016	2.40 GBP	General Public Transport Travel	Tube from Temple to Westminster, to attend Policy Exchange event where the Justice Secretary was speaking.	2.40
08-Feb-2016	10.00 GBP	Other Travel - General	Taxi back to the office after Policy Exchange event, because of shortage of time before next meeting	10.00
10-Feb-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Moorland. Stayed at The Earl of Doncaster (Redfern ref CN-6143555/1)	21.00
11-Feb-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Moorland. Stayed at The Earl of Doncaster (Redfern ref CN-6143555/1)	21.00
12-Feb-2016	4.25 GBP	Day Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP Moorland. Stayed at The Earl of Doncaster (Redfern ref CN-6143555/1)	4.25
16-Feb-2016	2.40 GBP	General Public Transport Travel	Tube journey from Temple to St James's Park to attend meetings with IMB Chair and Medway Improvement Board	2.40
17-Feb-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Staying two nights with the team during the inspection of HMP Stafford. Stayed at the Tillington Hall Hotel (Redfern ref CN-6043802/1)	21.00
18-Feb-2016	21.00 GBP	Overnight Subsistence - less than 5 miles	Stayed two nights with the team during the inspection of HMP Stafford.	21.00
23-Feb-2016	2.40 GBP	General Public Transport Travel	Tube from Temple to Mansion House to attend meeting with Prisons & Probation Ombudsman at Southwark Bridge	2.40
24-Feb-2016	2.40 GBP	General Public Transport Travel	Tube from St James's Park to Temple following meetings with Security, Media and Youth Justice Review at 102 Petty France	2.40

26-Feb-2016	2.40 GBP	General Public Transport	Tube from Temple to St James's Park to attend meeting with Director of Prison, Probation & Youth Justice Policy at 102 Petty France	2.40
01-Mar-2016	4.80 GBP	General Public Transport	Tube from Temple to St James's Park to attend Ministerial Board on Deaths in Custody meeting at 102 Petty France. And return from St James's Park to Temple, to return to the office	4.80
02-Mar-2016	20.50 GBP	Other Travel - General	Cost of car parking at Horseferry Road - for meeting at New Scotland Yard	20.50
02-Mar-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP & YOI Wetherby. Stayed at Mercure Wetherby Hotel (Redfern ref CN-6145098/1)	21.00
03-Mar-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of HMP & YOI Wetherby. Stayed at Mercure Wetherby Hotel (Redfern ref CN-6145098/1)	21.00
07-Mar-2016	7.00 GBP	Other Travel - General	Taxi from Globe House to Millbank due to lack of time between meetings	7.00
15-Mar-2016	2.40 GBP	General Public Transport	Travel to tube from Temple to Westminster to attend a meeting with Lord Harris at the House of Lords, and then further meetings with NOMS at Clive House.	2.40
16-Mar-2016	2.00 GBP	Other Travel - General	Park and Ride ticket from Water Eaton into Oxford City Centre. Speaking at a Howard League conference at Keble College	2.00
16-Mar-2016	2.60 GBP	General Public Transport	Day return bus ticket from Water Eaton Park and Ride into Oxford City Centre - attend conference at Keble College	2.60
16-Mar-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of Rainsbrook secure training centre. Stayed at Hellidon Lakes Hotel (Redfern ref: CN-6285711/1)	21.00
17-Mar-2016	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed two nights with the team during the inspection of Rainsbrook secure training centre. Stayed at Hellidon Lakes Hotel (Redfern ref: CN-6285711/1)	21.00
19-Mar-2016	15.00 GBP	Other Travel - General	Cost of car parking at Waterloo to attend IMB conference at 102 Petty France - no trains running that weekend due to engineering works	15.00
21-Mar-2016	2.40 GBP	General Public Transport	Travel by tube from Temple to Westminster for meeting with Lord Ramsbotham at the House of Lords, followed by meetings with NOMS at Clive House.	2.40
22-Mar-2016	2.40 GBP	General Public Transport	Tube from St James's Park to Temple, returning from meetings at 102 Petty France with HMI Probation, Richard Heaton and the Justice Secretary	2.40
24-Mar-2016	4.80 GBP	General Public Transport	Tube from Temple to St James's Park for meeting with Metropolitan Police at New Scotland Yard, and return to Temple after meeting	4.80
Total				388.55

Mileage Expenses

Start Date	End Date	Expense Type	Justification	Trip Distance	Mileage Rate	Reimbursable Amount (GBP)
10-Feb-2016	10-Feb-2016	General Mileage	Driving own car from home to join team at the inspection of Oakhill STC.	70(Miles)	0.25	17.50
10-Feb-2016	10-Feb-2016	General Mileage	Driving own car from Oakhill STC to Earl of Doncaster Hotel in Doncaster, to stay two nights with the team during the inspection HMP Moorland.	130(Miles)	0.25	32.50
11-Feb-2016	11-Feb-2016	General Mileage	Driving own car from Earl of Doncaster to HMP Moorland to attend the inspection. And return in the evening to the hotel.	20(Miles)	0.25	5.00
12-Feb-2016	12-Feb-2016	General Mileage	Driving own car from hotel to HMP Moorland for inspection debrief. Then from HMP Moorland to home.	221(Miles)	0.25	55.25
17-Feb-2016	17-Feb-2016	General Mileage	Driving own car from home to Tillington Hall Hotel, Stafford to spend two nights with the team during the inspection of HMP Stafford.	151(Miles)	0.25	37.75
19-Feb-2016	19-Feb-2016	General Mileage	Driving own car from Tillington Hall Hotel to HMP Stafford, and then to home following inspection.	153(Miles)	0.25	38.25
02-Mar-2016	02-Mar-2016	General Mileage	Driving own car from home to Arneway Street Car Park, off Horseferry Road, to attend meeting with the Commissioner of the Metropolitan Police at New Scotland Yard	20(Miles)	0.25	5.00

02-Mar-2016	02-Mar-2016	General Mileage	Driving from Horseferry Road to Wetherby to stay two nights with the team during the inspection of HMP & YOI Wetherby	201(Miles)	0.25	50.25
04-Mar-2016	04-Mar-2016	General Mileage	Driving own car from Mercure Wetherby to HMYOI Wetherby and then to home, following the inspection.	226(Miles)	0.25	56.50
10-Mar-2016	10-Mar-2016	General Mileage	Driving own car from home to join the team during the inspection of Colnbrook immigration removal centre, and return to home at the end of the day.	20.6 (Miles)	0.25	5.15
11-Mar-2016	11-Mar-2016	General Mileage	Driving own car from home to join the team for a second day during the inspection of Colnbrook immigration removal centre, and return to home at the end of the day.	20.6 (Miles)	0.25	5.15
16-Mar-2016	16-Mar-2016	General Mileage	Driving own car from home to Oxford to attend and speak at a Howard League conference.	55.6 (Miles)	0.25	13.90
16-Mar-2016	16-Mar-2016	General Mileage	Driving own car from Oxford to Daventry to spend two nights with the team during the inspection of Rainsbrook secure training centre.	34(Miles)	0.25	8.50
17-Mar-2016	17-Mar-2016	General Mileage	Driving own car from Hellidon Lakes Hotel to Rainsbrook Secure Training Centre, and back to the hotel for the inspection.	22.4 (Miles)	0.25	5.60
18-Mar-2016	18-Mar-2016	General Mileage	Driving own car from Hellidon Lakes Hotel, Daventry to Rainsbrook secure training centre, and then back to home following inspection.	107(Miles)	0.25	26.75
19-Mar-2016	19-Mar-2016	General Mileage	Driving own car from home to car park at Waterloo to speak at an IMB national conference at 102 Petty France, and return home. No trains running that weekend due to engineering works.	43(Miles)	0.25	10.75
Total						373.80