

OFFENCE COMMITTED	
2008/09 4.7 million offences recorded by police	2010/11 4.15 million offences recorded by police
SUSPECT IDENTIFIED	
SUSPECT ARRESTED & CONVEYED TO CUSTODY UNIT	

'Stop the Drift' (Oct 2010)- Our research indicated that the majority of identified suspects were arrested and detained pending investigation and process.

Increased use of VA to interview suspects

Increased use of RJ for disposal

1,360,000 arrests

New Issue

What	Who	Why	Outcome	Pinchpoints Oct 2010	2013			
Arrest								
(Transport)				Available cell space and location of Prisoner Handling Teams may result in officers travelling long distances.	Super-suites – increased travelling time for officers; increased use of discretion to avoid journey.			
Circumstances of Arrest	Detention Authorised	Custody Officer	PACE 1984 S37 (Code C)	Availability of Custody Officer				
Book-in	Detainee Search	Body/Clothing search	Arresting Officer or Detention Officer	Part IV, PACE 1984 (Code C)	Storage of evidence	Availability of female officer for search of female detainee.	Increased female staff in super-suites has reduced need to take female officers from the street.	
		Strip-search	Arresting Officer or Detention Officer					
		Intimate Search	Medical Practitioner					
	Healthcare	Risk Assessment	Risk Assessment of: • substance abuse • propensity to self-harm • mental health • other health issues • compliance • vulnerability				Availability of Medical Practitioner	Increased availability of Custody Nurses for medical assessment – variability in response times
			• injuries					
	Drug test			Detention officer				Police Custody used for S. 136 detentions; requirements for ongoing monitoring & arrangements for assessment is time consuming for custody staff
						Transfer to hospital; if already booked in, additional paperwork is required for this. Normally two escorting officers. Delay in service at hospital may extend officer and prisoner time away from frontline.	No change	
	Individual Rights	Solicitor	• Notification • Telephone Consultation	Custody Officer or Detention Officer	Part IV and Part V, PACE 1984 (Code C)			Repeat drug testing/paperwork following arrest for trigger offences, for persons already in treatment.
		Codes of Practice						
		Notification of Named person						
Appropriate Adult								
Identification	Interpreter					Availability of Interpreter/Language line (UKBA use 'BIGWORD')	Much improved.	
	• DNA					Suitable storage of DNA	Custody Inspections have noted improved storage facilities for DNA.	
	• PNC Checks • Warrants checks • Livescan • Photograph • Footwear		Custody Officer or Detention Officer	Part IV, PACE 1984 (Code C)				
Treatment & Conditions	Treatment	Detainee to cell				Location of cell, compliance of detainee, may need extra staff to escort.	Design of 'super-suites' has improved this issue.	
			Detainee checks				Vulnerable/drunken detainees require 30 min checks (twice normal) including entering cell to rouse. In some cases one-off monitoring may be required and is more common since intro of 'Safer Detention'.	One – One monitoring still common, but increased availability of CCTV in vulnerable cells allows for one officer/DO to monitor multiple cells. Variable use of this approach even where available.
				Access to reading/writing material				
				Food/Water				
			Rest Period (RP)		Arresting Officer	Part IV and Part V PACE 1984 (Code C)		Detainee arrested in early hours may be put straight into a rest period.

Police Custody continues to be used as a default place of safety for S. 136 MHA 1983 detentions

Police Custody

		Exercise/Visits
	Welfare	Offer to meet Arrest Referral Worker
		Medical Examination
	Individual Rights	PACE Reviews

Arrest Referral Worker	ACPO Guidance
FME	Part IV, PACE 1984 (Code C)
Police Inspector	

Availability of FME
Increased availability of Custody Nurses who are dealing with more – sometimes reducing need for FME call out. Variability in response times

Availability of Custody Inspector. Type of custody model used by the force impacts on this.
Improved. Centralised custody models with dedicated custody inspectors.

Lack of early availability of ERO advice may result in officers taking unnecessary statements/enquiries and potentially delay the investigation and extend time in custody.
PHT supervisors (EROs) availability improved. Still issues at late/early hours, custody or patrol sergeants may assist.

Delays in response from companies. Backlog in specialist depts. Superintendent's authority required.
Greater demand for FSS, but delays in receiving response. Impacting on increased bail return times.

Some lack of facilities to copy CCTV. Large variation in CCTV formats.
RIPA not as much of an issue normally dealt with prior to arrest.

Late arrests put into 'lie-down' for PHT to deal with.
Some improvements indicating that RP are being used more appropriately. Still an issue where there is reliance on PHT to deal.

Condition, availability, and location of witness/victim.
Some areas taking telephone statements then arranging for signature by local officers.

Lack of available supervision may result in poor handover files for ERO and PHT, resulting in paperwork going back to the arresting officer to progress.
Different models and issues regarding ownership of the investigation impacts on this. Does the PHT take it on in full or are they 'assisting' officers. Handover packs can be bureaucratic.

Availability of FME; condition, availability, and location of witness/victim.
FME workload can be an issue, but improvements with private contract.

Availability of trained intoximeter operator.
Increased trained staff in super-suites has reduced need to take officers from the street.

Availability of FME
FME workload can be an issue, but improved with private contract.

Availability of solicitor; consultation rooms; multiple detainees for one solicitor; disproportionate disclosure rules
Super-suites with improved facilities.
Defence solicitors 'stacking' clients increases delay in processing.
Disclosure can still be an issue.

Availability of suitable family member or social services to act as Appropriate Adult.
Improved availability of AA; but HMIC report identified issues quality of AA's.

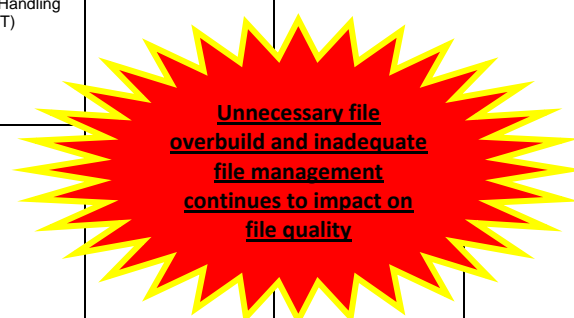
Availability of Interpreter. If an immigration offence, delays in UKBA attending extends time in custody.
Some delay dependent upon language required, but improvements shown.

Availability of Police Inspector
Improved. Centralised custody models with dedicated custody inspectors.

Availability of System Operator
Increased trained staff in super-suites has reduced need to take officers from the street.

Investigation	IT and Telephony Enquiries	<ul style="list-style-type: none"> Telephone billing enquiries Cell site analysis Hard-drive examination CCTV
	Searches	<ul style="list-style-type: none"> Search upon arrest (person & property) Property owned/controlled by detainee Other property searches
	Witnesses	<ul style="list-style-type: none"> H2H Witness statements Victim statement Expert witness statements
	Scene	<ul style="list-style-type: none"> Samples (e.g. DNA/fingerprints/shoeprints) Photograph/video of scene Photograph/video of victim CCTV
	Medical Examinations	<ul style="list-style-type: none"> Victim Other witnesses
	Offender Samples	Intoximeter
		Non-intimate
		Intimate
	Interview Process	<ul style="list-style-type: none"> Detainee consultation with solicitor Disclosure to solicitor
		<ul style="list-style-type: none"> Detainee consultation with Appropriate Adult
Identification	Interview	
	Street ID	
	Parade; Confrontation	
		Viper/ProMAT Capture

OIC or Prisoner Handling Team (PHT)	RIPA 2000	
OIC or Prisoner Handling Team (PHT)	Part III, PACE 1984	Seizure/labelling/ storage of evidence
OIC or Prisoner Handling Team (PHT)		
SOCO		
FME		
Police Officer	RTA 1998	
OIC or Custody Staff		Seizure/labelling/ storage of evidence
Medical Practitioner		Seizure/labelling /storage of evidence
OIC or Prisoner Handling Team (PHT)	Part V, PACE 1984 (Code C)	
Appropriate Adult		
OIC or Prisoner Handling Team (PHT)/AA/Defence		Provide copies of tape
OIC or Prisoner Handling Team (PHT)	Part V, PACE 1984 (Code D)	
Police Inspector		
System Operator		



Evidential Assessment	Supervisory review	<ul style="list-style-type: none"> Consider previous offending/threat to victim Review quality of evidence Advise regarding further action

Duty Sgt or Custody Officer or ERO	PACE 1984 S37 (Code C)	<ul style="list-style-type: none"> NFA Bail for further investigation OoCD (PND/TIC/Caution) Charge/Summons (police decision) Referral to CPS Warrant of Further Detention 	<ul style="list-style-type: none"> Return property Bail forms/conditions Complete OoCD Allocate Court date
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Availability of ERO or supervisor for evidential review.
In some areas, where PHT are used, the availability of supervisors (EROs) has improved. Still issues at late/early hours, custody or patrol sergeants may assist. Many areas moving away from dedicated ERO role and returning to frontline supervisors to review/QA files.

Inappropriate bail being granted to detainees due to delays in the process as above.
Greater use of bail managers/bail suites within 'super suites' to streamline this process

		Prosecutor		1985			
		Mags Court		CJSSS		Ineffective data transfer results in 'double-keying' by staff	Electronic exchange has improved timeliness, but no similar improvement in quality.

DATA TRANSFER BETWEEN AGENCIES

CJU	Witness Care	Contact witnesses regarding • Witness availability • Victim Updates • Witness warnings for Hearing Dates • Changes to court dates		Witness Care Unit	Victims Code		
	Case Progression	Progress case against court timelines	Unnecessary file overbuild and inadequate file supervision continues to impact on file quality	Case Progression Officer	CJSSS	Police fail to meet submission deadlines; Streamline Process not being adhered to.	Electronic exchange has improved timeliness. Implementation of Streamlined process continues to be variable and file overbuild by police officers is common.
							Systems fail to transfer data accurately – additional QA processes introduced to check information exchange. The requirement to track all requests between OIC and CPS Lawyer through the CJU may cause delays, when required outside normal working hours.

DATA TRANSFER BETWEEN AGENCIES

Magistrates Court	Police Led Prosecutions		CPS Led Prosecutions						
	First Hearing	Court sitting	<ul style="list-style-type: none"> Guilty Plea Not Guilty Plea 	<ul style="list-style-type: none"> Prisoner Security 	Disposal	<ul style="list-style-type: none"> Case Dropped Sentence 	Ineffective data transfer results in 'double-keying' by staff		
					Adjournment	<ul style="list-style-type: none"> For trial For preparation of committal papers/S.51 papers Further Information 	Lack of case management; no indication of plea on files, when file upgrades requested.	Robust case management in the court process is variable.	
	File Preparation	<ul style="list-style-type: none"> Disclosure of Unused Material Sending File Committal file (NO LONGER EXISTS) Trial file Sentencing reports 	<ul style="list-style-type: none"> Required by the court (e.g. interview alibi witnesses) 	<ul style="list-style-type: none"> Prisoner Security 	CJU/OIC	Legal Advice from CPS	Court availability; awaiting receipt of evidence to complete case file		
					OIC/CPS	CPIA 1996	Papers served on Defence		Systems fail to transfer data accurately – additional QA processes introduced to check information exchange. Police fail to meet submission deadlines
CJU/CPS					S.51 C & D Act 1998	Papers served on all parties		CPS send late requests for additional evidence.	Still an issue. Late requests for additional evidence due to late file review by CPS.
					S.6 MCA 1980 Manual of Guidance and PACE 37A (1)			Unnecessary disclosure of information	Disclosure continues to be an issue.
			Probation			Ineffective data transfer results in 'double-keying' by staff	Electronic exchange has improved timeliness.		

DATA TRANSFER BETWEEN AGENCIES (COURT/CPS)

Magistrates Court	Second Hearing	Court sitting	Not Guilty Pleas: Average of 3.8 hearings down from 4.6	<ul style="list-style-type: none"> CPS Courts (court service and judiciary) Defence Probation Prisoner Security Police and civilian witnesses 	Magistrates Courts Act 1980 as amended by subsequent legislation	Disposal	<ul style="list-style-type: none"> Case dismissed Case sentenced Case committed Case sent 	Court and witness availability; awaiting receipt of evidence to complete case file.	Multiple court listings may result in witnesses having to return to give evidence another time.
						Adjournment due to parties not ready or fail to appear		Unnecessary attendance at court by police officers, often without giving evidence in court.	Still an issue. Improving but variable. More Officer statements being agreed at case management level reducing need to attend. Introduction of police evidence by video link to the court is being introduced.
	Third Hearing	Court sitting	<ul style="list-style-type: none"> Trial Committal Sentence 	<ul style="list-style-type: none"> CPS Courts (court service and judiciary) Defence Probation Prisoner Security Police and civilian witnesses 	Magistrates Courts Act 1980 as amended by subsequent legislation	Disposal	<ul style="list-style-type: none"> Case dismissed Case sentenced Case committed Case sent 	Court and witness availability; awaiting receipt of evidence to complete case file.	Multiple court listings may result in witnesses having to return to give evidence another time.
						Adjournment due to parties not ready or fail to appear			
	Fourth Hearing	Court sitting	<ul style="list-style-type: none"> Trial Committal Sentence 		Magistrates Courts Act 1980 as amended by subsequent legislation	Disposal	<ul style="list-style-type: none"> Case dismissed Case sentenced Case committed Case sent 	Court and witness availability; awaiting receipt of evidence to complete case file.	

DATA TRANSFER BETWEEN AGENCIES (COURT/CPS)

								Ineffective data transfer results in 'double-keying' by staff	Electronic exchange has improved timeliness.
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Service of Further Evidence (NO LONGER EXISTS)	Service of additional evidence on Defence	Early Guilty Pleas in Crown Court (up to 50%): new scheme bedding in.	OIC/CPS	File build and Case directions	Defence may seek court order for further disclosure - hearing	Police fail to meet submission deadlines			
	Disclosure of Unused Material (if not done previously)			CPIA 1996	Possible PII Hearing				
	Response to Defence case statement and queries								
	Disclosure of Sensitive Unused Material to prosecutor								
Preliminary Hearing (s) [and/or Early Guilty Plea hearing]	Court sitting	<ul style="list-style-type: none"> Guilty Plea Not Guilty Plea Preliminary appeals on judicial ruling 	<ul style="list-style-type: none"> CPS Courts (court service and judiciary) Defence Probation Prisoner Security 	Court Direction	Disposal	<ul style="list-style-type: none"> Case Dropped Sentence 	Court availability; awaiting receipt of evidence to complete case file.	Multiple court listings may result in witnesses having to return to give evidence another time.	
					Adjournment	<ul style="list-style-type: none"> For reports For trial For further information (e.g. Expert reports, forensic reports) 	Greater availability of PSR at EGP hearing (and trial) can avoid further court listing for sentencing. Variable but improving.		
PCMH (NEW)							Court, witness, judicial and counsel availability; awaiting receipt of evidence to complete case file.	More robust case management is intended to reduce delays and adjournments at court	
Trial	Court sitting		<ul style="list-style-type: none"> CPS Courts (court service and judiciary) Defence Probation Prisoner Security Police and civilian witnesses 	Court Direction	Disposal	<ul style="list-style-type: none"> Case dismissed Appeal lodged 			
					Adjournment	For reports			
Sentence	Court sitting		<ul style="list-style-type: none"> CPS Courts (court service and judiciary) Defence Probation Prisoner Security 	Court Direction	Final Disposal		Court, judicial and counsel availability.		
DATA TRANSFER BETWEEN AGENCIES (COURT/CPS)									
CJU	After sentence Activity	CPS Lawyer notes result on file to updates CPS system.	CPS				Vulnerable Victim Timescales	Victims Code is being reviewed.	
		CPS disposes of file or sends back to CJU after 21 days							
		Witness/Victim Updates	Witness Care/CJU	Victims Code					
		PNC updates	CJU				Storage for 7 yrs and in certain cases the length of sentence		
	Evidence stored and retained are required by legislation	OIC	CPIA 1996	Storage of evidence					
Appeal Process	Not dealt with in this chart								
'The Justice Test'									

GLOSSARY

AA	Appropriate Adult
ACPO	Association of Chief Police Officers
CJSSS	(Criminal Justice) Simple Speedy Summary
CPIA	Criminal Procedure and Investigations Act 1996
C & D	Crime and Disorder Act 1998
CJU	Criminal Justice Unit
ERO	Evidence Review Officer
EGP	Early Guilty Plea
FME	Force Medical Officer
H2H	House to house enquiries
ID	Identification
MCA	Magistrates' Courts Act 1980
O OCD	Out of court disposal
OiC	Officer in charge

NFA

NFA	No further action
PACE	Police and Criminal Evidence Act 1984
PHT	Prisoner Handling Team
PII	Public Interest Immunity
PNC	Police National Computer
PND	Penalty Notice for Disorder
RIPA	Regulation of Investigatory Powers Act 2000
ROTI	Record of Taped Interview
RTA	Road Traffic Act 1998
S51	Section 51 – sending serious cases to the Crown Court
SOCO	Scene of crime officer
SP	The streamlined process for handling of volume crime (offence) Taken into Consideration
TIC	(offence) Taken into Consideration
UKBA	United Kingdom Border Agency
VIPER/proMAT	Systems for allowing for identification of suspects